

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK  
EVELYN ARCE-CORTES,

Plaintiff,

-against-

THE UNITED STATES OF AMERICA and  
2100 WHITE PLAINS ROAD, LLC,

Defendants.

ANALISA TORRES, District Judge:

USDC SDNY  
DOCUMENT  
ELECTRONICALLY FILED  
DOC #:  
DATE FILED: 8/1/2025

25 Civ. 830 (AT)

**ORDER**

The Court is in receipt of Plaintiff's motion for a default judgment against Defendant, 2100 White Plains Road, LLC. ECF No. 45. Pursuant to Rule III.M of this Court's Individual Practices in Civil Cases, a "plaintiff seeking a default judgment shall proceed by way of order to show cause, pursuant to the procedure set forth in Attachment A" to the Individual Practices.

Plaintiff's motion does not comply with Attachment A: Plaintiff has not obtained a Certificate of Default from the Clerk of Court, nor has she filed a proposed order to show cause. Accordingly, Plaintiff's motion for a default judgment, ECF No. 45, is DENIED as procedurally improper. Should Plaintiff wish to renew her motion, she shall strictly comply with Attachment A to this Court's Individual Practices in Civil Cases.

The Clerk of Court is respectfully directed to terminate the motion at ECF No. 45.

SO ORDERED.

Dated: August 1, 2025  
New York, New York



ANALISA TORRES  
United States District Judge